



Summer Camp 2021

May 11, 2021

Greetings SFX Parents!

This year we are excited to announce that St. Francis Xavier School will once again be holding a Summer Camp! The program will be offered Monday through Friday from 7:30 a.m. - 5:30 p.m. , from **June 16, 2021 to August 13, 2021**.

Registration begins now and will continue until the slots are full. There is a very limited number of spaces available, so please return registration papers by **Friday, May 21st**.

The SFX Camp will be similar to previous years camps but with new and exciting scheduled activities. We are excited to announce that we will have almost daily access to the new Myers Pool - including their waterslide! During the day children will be able to play games, make crafts, as well as participate in our ten weekly clubs. We will spend plenty of time outside soaking up the sun both on SFX campus and on our walks to Landry Park.

Attached you will find information in regards to lunch, snacks, items needed as well as other important information. If you have any questions, please email us @ **Afterschool@sfxvt.org** or call during school hours (802) 655-2600 ext. 100.

We look forward to having a FUN & EXCITING SUMMER! Thank you!

Mr. Jake Stalnaker

Afterschool@sfxvt.org

SFX Summer Camp Policy Contract

Dropoff

_____The day begins at 7:30 a.m. and children should be dropped off between 7:30 a.m. and 8:00 a.m. Continuing the procedure from this school year, parents or guardians will bring their children to the side entrance and press the circular silver button to notify staff that they have arrived. Staff will then greet the students at the entrance and bring them to the summer camp “home base” to start their day. Half-day dropoff begins at 12:30 p.m. and follows the same procedure.

PickUp

The day ends at 5:30 p.m and students are expected to be picked up by this time. Every child needs to be signed out on a daily basis; this sign out sheet will continue to be maintained by our staff due to COVID regulations restricting access inside the building to staff and students, but we will verbally confirm transfer of custody and document the time. Keeping your child safe is our number one priority. Therefore it is imperative that you or the authorized person is there for your child to be signed out at pick up every day. For us to best prepare your children for smooth transitions, **we strongly encourage all parents to use the FetchKids app** that we have been using for this school year. For all children picked up anytime after 5:30 p.m., there will be a \$10 charge per 15 minutes in addition to the daily fee for Camp. If it is expected that a child is going to be picked up late (due to emergency, traffic delays), a call to Staff is expected (Jake can be reached at 802-578-2314).

Any child being picked up by anyone other than guardian or authorized pickup persons an I.D. will need to be shown to a Staff member which matches the identity provided by the student’s parent or guardian. Please advise pickup person of the signout process.

Lunch

It is important that each child arrives to camp daily with a lunch. For children who need to keep their lunches cold, they will have access to the refrigerator in the room. There will be a microwave for the children to use if their lunch needs to be heated. We ask that you provide enough food for your child to get them through the day. We also ask that you send your child to Camp daily with a **water bottle**.

Snacks

Children are required to bring in a snack for the morning and we will provide a daily afternoon snack.

Toys

Toys from home are not encouraged at the SFX Summer Program. This includes books, gadgets, stuffed animals, etc. If toys from home become problematic with your child we will ask that they be left at home.

The SFX Summer Program is an environment where safety and respect are taken very seriously. It is expected that all children are respectful to Staff and peers, as well as following all rules and policies of the Program.

COVID Policies

We will continue to follow school policies and state guidelines which includes mandatory mask-wearing, frequent hand-washing/sanitization, and social distancing. For those students who travel out of state, it is required that they get tested within 3 days upon their return to Vermont and provide us with a negative COVID-19 test result before returning to our program. Mask breaks will take place outside and of course students will not be required to wear their mask while swimming for their own safety, but will be expected to maintain social distancing while in the pool.

Financial Policies

The Financial Policy is the same as the SFX After School Program. Invoices will be sent to families on a monthly basis, with payment expected within 14 days of receiving invoice.

Failure to make payment will result in cancellation of enrollment in camp. Reenrollment will not be permitted until the account is paid in full. If a waiting list is in place for camp, a reserved spot may be given to another family. Please contact the Director or Laurie in the finance office immediately if you will be unable to pay the invoice in the time given.

Communication is a vital part of the financial process. SFX is willing to work with families that present a financial challenge and offer alternative solutions.

Withdrawals or Schedule Changes

We base our staffing, activities, and snack supply on how many children are registered each day of the week. Schedule changes must be made at the beginning of each month. Change requests are based upon camp space and staffing availability. If you choose to withdraw from the camp, you are required to give St. Francis Xavier School a two week advance notice in writing. Tuition paid beyond the two week period will be refunded to the family.

Vermont State Child Care Assistance

Families receiving financial assistance from the State of Vermont are responsible for confirming a valid certificate and for paying the balance due until a certificate is received. Families are responsible for any remaining balance (after financial assistance) as well as the balance if eligibility is terminated. All of the payment due dates and policies apply to families receiving assistance from the State. Families should also be aware that Assistance Certificates must be reapplied for regularly. This can occur multiple times a year. This is the sole responsibility of the family, not the Director or Finance Office.

Any questions, feel free to ask!

Summer Camp Checklist

All items listed below **MUST** be brought to SFX Summer Camp. All items should come to Camp in a Ziploc Bag with your children's names on it.

Items below will be kept in your child's locker

- ___ Sunblock Spray (with Name on it)
- ___ Hat
- ___ 2 extra outfits
- ___ 2 extra pairs of undergarments
- ___ 2 extra Pairs of Socks
- ___ 3 extra Masks (cloth or blue surgical masks are both fine)

*Please remember to replace above items that are sent home **Items below should be brought in on a daily basis**

- * Water Bottle (required daily)
- * Mask (required daily)
- * Bathing Suit
- * Bathing Suit Cover up or an oversized T-shirt
- *"Beach" Towel
- * Sneakers and/or Flip Flops/Water Shoes
- * Snack
- * Lunch

SFX Summer Program Payment Rubric

| Days Attending | Cost Per Week: Half Day (5hrs) | Cost per week: Full Day |
|----------------|-----------------------------------|----------------------------|
| Five | \$80.00 | \$160.00 |
| Four | \$73.00 | \$146.00 |
| Three | \$56.00 | \$112.00 |
| Two | \$43.00 | \$86.00 |
| One | \$27.00 | \$54.00 |

Half day is considered one of the schedules below (please inform the Director if you will be using the Camp for Half days, this will allow for proper Staffing)

7:30a.m. TO 12:30pm

OR

12:30p.m. TO 5:30p.m.

*****All Invoices will be sent to Families on a Monthly basis*****

SAINT FRANCIS XAVIER SCHOOL

Summer Camp Registration

5 Saint Peter Street

Winooski, VT 05404

Please **PRINT** all information (Must be completed for each student)

Personal Information:

Student Name: _____ Age: _____ Gender: _____

Address: _____ Home Phone: _____

City: _____ State: _____ Zip Code: _____

Parent/Guardian Name: _____ Employer: _____

Work Phone: _____ Cell Phone: _____

Email: _____

Parent/Guardian Name: _____ Employer: _____

Work Phone: _____ Cell Phone: _____

Email: _____

Persons authorized to pick up your child (must be 18 years of age or older)

ID must be presented at the time of pickup.

Name: _____ Relationship: _____ Phone#: _____

Name: _____ Relationship: _____ Phone#: _____

Emergency Contacts:

(If parent/guardian cannot be reached)

Name: _____ Relationship: _____ Phone#: _____

Name: _____ Relationship: _____ Phone#: _____

Medical Information:

Allergies: _____ Dietary Requirements: _____

Current Medications:

Other Health Concerns:

Signature:

Date: _____

Permission & Understanding Policy

Initial Below

_____ I understand every effort will be made to contact me in case of an emergency. I hereby authorize St. Francis Xavier Summer Program Staff to obtain emergency medical care for _____ (Name of Child).

_____ I authorize my child _____ to participate in wading pool activities.

_____ I authorize my child _____ to participate in Swimming at Myers Memorial Pool.

_____ I authorize my child to be transported via bus for any field trips with the Program. (permission slips will be sent home prior to field trips).

_____ I acknowledge that the following have been explained:

- Pickup/dropoff policy
- Lunch Policy
- Financial Policies
- Toy Rules
- COVID Policies

Please provide any other information you feel may be helpful about your child, such as play habits, fears, dislikes, etc.

I have read this form and understand all that I have read.

Signed: _____ Date: _____

Parent/guardian

SFX Summer Camp Schedule

Please check the days your child will be attending Camp:

Use **F** for Full days

Use **H** for Half days

Week 1:

June 16th June 17th June 18th # of days _____

Week 2:

June 21st June 22nd June 23rd June 24th June 25th # of days _____

Week 3:

June 28th June 29th June 30th July 1st July 2nd # of days _____

Week 4:

July 5th July 6th July 7th July 8th July 9th # of days _____

Week 5:

July 12th July 13th July 14th July 15th July 16th # of days _____

Week 6:

July 19th July 20th July 21st July 22nd July 23rd # of days _____

Week 7:

July 26th July 27th July 28th July 29th July 30th # of days _____

Week 8:

Aug. 2nd Aug. 3rd Aug. 4th Aug. 5th Aug. 6th # of days _____

Week 9:

Aug. 9th Aug. 10th Aug. 11th Aug. 12th Aug. 13th # of days _____
